

**Heritage Park Rental Contract  
703 Broadway**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Event: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Number of Guests: \_\_\_\_\_

---

**Gazebo Only, \$35.00/hr.** From set-up to clean-up (2 hr. minimum): \_\_\_\_\_ hrs. x \$35.00 =\$\_\_\_\_\_

**Entire Park, \$300.00 (full day):** \$\_\_\_\_\_

**Electricity Rental (\$5.00/hr.)** Bring at least 2 -100 ft. extension cords:\$\_\_\_\_\_

Total Due  
\$\_\_\_\_\_

**Deposit Paid (1/2 of total due):** \$\_\_\_\_\_ Date Paid: \_\_\_\_\_

**Balance Paid (due 30 days prior to event):** \$\_\_\_\_\_ Date Paid: \_\_\_\_\_

**Details of Deposit:**

- One-half (1/2) of **total due** is required upon the execution of this Contract.
- A 72 hour notice prior to event is required to refund one-half (1/2) of the deposit.

**Heritage Park does not have public restrooms.**

**Use of Premises:**

1. Make sure someone stays with the wedding/party set-up once it is in place
2. The use of nails, staples or glue are **not** permitted to secure decorations
3. Remove all decorations, trash, etc. after wedding/party and before leaving
4. You are responsible for any damages that occur to the Park during your party
5. No rice, confetti or the like, may be thrown on the premises
6. When setting up a tent you are to use sand bags only to secure it, **NO STAKES**
7. No alcoholic beverages allowed

**Responsibility For Damage or Injury to Person or Property:** User shall be responsible for any loss, damage or injury that maybe suffered by User, User's agents, servants, employees or guests, their property or to third parties or the property of third parties arising out of the use, occupancy or possession of Heritage Park, its fixtures, equipment, elements or pools, and User hereby expressly releases Owner and Agent from any responsibility for any such loss, damage or injury hereby indemnifies and saves harmless owner from any and all claims, costs, suits, damages, injuries, expenses or charges, including reasonable attorney's fees, arising out of any such loss, damage or injury.

**Care of Heritage Park, Elements, Plants and Pools:** User is responsible for any damage to Heritage Park, or loss, breakage or damage to its fixtures, equipments, elements, plants and pools occurring during the term of this Contract. In the event of any such loss, breakage or damage, User shall pay to Agent an amount equal to the cost as determined by Agent, of replacing the lost, broken or damaged property with like kind or quality.

\_\_\_\_\_  
Signature and Date (User)

\_\_\_\_\_  
Signature and Date (Agent for The City of Columbus)  
Historic Columbus 706/ 322-0756